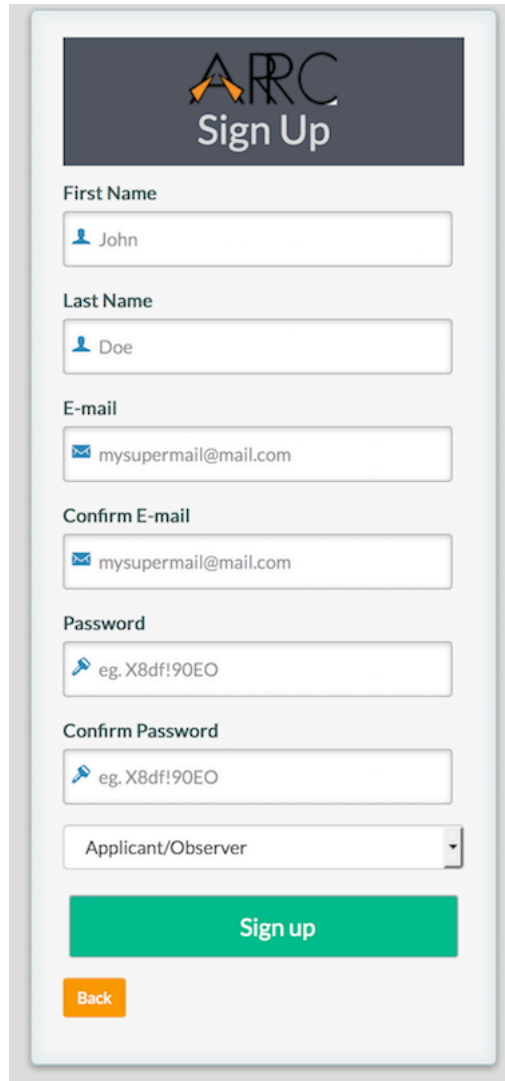


Step-by-Step instructions for Rookie Camp Observers

As an observer, you simply need to sign up and then fill out basic profile information (your school, etc.) Following are step-by-step instructions for the application process. Please review the instructions carefully. Once you have signed up complete the registration process on the [AAA website](#)

Sign Up on Rookie Camp Site

From the homepage, click the Signup button and sign up on the sign up page as seen below.



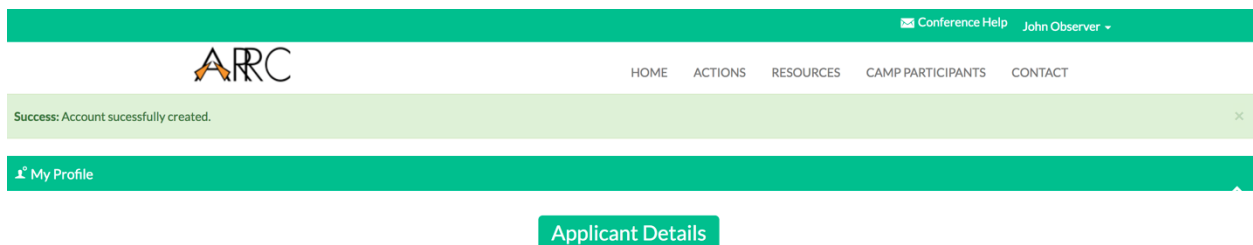
The image shows a screenshot of a web form titled "ARC Sign Up". The form is contained within a light gray border. At the top, there is a dark gray header with the "ARC Sign Up" logo. Below the header, the form consists of several input fields and buttons:

- First Name:** A text input field containing "John".
- Last Name:** A text input field containing "Doe".
- E-mail:** A text input field containing "mysupermail@mail.com".
- Confirm E-mail:** A text input field containing "mysupermail@mail.com".
- Password:** A text input field containing "eg. X8df!90EO".
- Confirm Password:** A text input field containing "eg. X8df!90EO".
- Role:** A dropdown menu with "Applicant/Observer" selected.
- Buttons:** A large green "Sign up" button and a smaller orange "Back" button.

After you sign up you will be taken directly to a registration page.

Add Profile Information

When you first sign up you will be taken to a page to complete your registration. As an observer, simply complete the “Basic Registration Information,” as seen below. The first part of the page looks like the image below. After you complete this page, click save. You can update this information later by selecting “Edit Profile” under the Actions tab. Please check the boxes as seen below. You should only check the “Plan to Attend the Rookie Camp” and “Attending as an Observer” Box.



Basic Registration Information

School :	<input type="text" value="University of Pittsburgh"/>
School Type:	<input type="text" value="Business"/>
Department Type:	<input type="text" value="Accounting"/>
Mobile Phone:	<input type="text" value="305-555-1212"/>
Expected Graduation Date:	<input type="text" value="2018-07"/>
Expected Start Semester:	<input type="text" value="Fall"/>
Expected Start Year:	<input type="text" value="2018"/>

Are you a rookie?

Plan to Attend the Rookie Camp.

Plan to present at the Rookie camp. (Note: Only rookies are permitted to present at the camp.)

Attending as an Observer.

Allow all schools to view my profile. (Note: If you do not check this box, only schools to which you apply can view your profile.)

Save this page and you are done! Note that you have access to the same features as an applicant. You shouldn't fill anything else out but it will at least give you a chance to see what the system looks like when it is your time to apply as a rookie!